

# Dave Jensen

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**Organized, efficient and team-orientated – Professional, bringing over 30 years of experience in the Residential Landscape Design/Sales industry**  
**Demonstrates immense attention to detail when listening to clients' needs and expectations by transforming dreams into reality, creating spectacular outdoor living spaces.**

## Skills

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- ❖ Highly motivated, resourceful, dedicated and reliable
- ❖ Creative-thinking, proactive, enthusiastic and results-oriented
- ❖ Adept at relationship building for effective project management and coordination
- ❖ Responsible, hardworking and efficient
- ❖ Excellent time management, communication and problem-solving skills
- ❖ Color with depth, a Two-Dimensional Landscape Plan
- ❖ Auto CADD – G Star
- ❖ Microsoft Office: Word, Excel, Outlook

## Professional Experience

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### Landscape Design and Sales

8/1989 - Present

Sunset Landscaping & Pools – Phoenix, AZ

- Provide custom landscaping plans in Auto CADD and proposals in Excel for prospective clients
- Promptly schedule meetings and respond to incoming requests
- Site-measure all projects, document existing site with photos, and input all data into Auto CADD
- Draw site plans required after each job is sold and acquire permits for hardscape items and pool/spa, as needed
- Create Auto CADD details needed to obtain permits and prerequisites to complete each job
- Manage and coordinate each job sold, meticulously from beginning to end, with Sunset's crews and subcontractors
- Meet clients at nurseries and suppliers that are pertinent to the job, ensuring in-person confirmation of the materials previously selected
- Complete special orders necessary with ample lead time, guaranteeing materials are ready and available in a timely manner
- Schedule and monitor all inspections required throughout the duration of each job
- Meet with clients, landscape personnel, and mason crews to review and discuss the progress of each phase. Mark-out pertinent information on the ground and obtain each clients' approval on field layout prior to moving forward
- Once reaching the planting phase, obtain approval of tree and plant placement from each client prior to installation
- Maintain up-to-date addendums of all changes on each job and amend the landscaping plan accordingly, including financials
- Schedule final walkthrough with clients once each job is complete to ensure satisfaction and success

## Education

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### Glendale Community College

Glendale, AZ

Associate Degree in Horticulture -1983

### University of Arizona

Tucson, AZ

Bachelor's Degree in Landscape Architecture – 1987

## References

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Available upon request