

Arturo Morales
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Summary of Qualifications

- Landscaping: I have 20+ years experience in landscaping throughout Texas and Arizona.
- Roofing/ Tear off: I have 6+ years experience in roofing and tear off crew.
- Warehousing: 7+ years in shipping and receiving, unloading and loading, forklift operator. I have stocked and done inventory control, and pull orders.

Work History

Sorter

Right Away Disposal, April 2014 - July 2018

- Sorted out Recyclable materials from conveyer belt
- Maintained conveyer belt machinery
- Operated fork lifts, trucks, front end loader

Landscaping

Triscape Landscaping, August 2011 - February 2014

- Operated mowers, tractors, twin-axle vehicles, chain-saws, electric clippers, sod cutters, and pruning saws
- Mowed and edged lawns using power mowers and edgers
- Cared for established lawns by mulching, aerating, weeding, grubbing and removing thatch, and trimming and edging around flower beds, walks, and walls.
- Pruned and trimmed trees, shrubs, and hedges, using shears, pruners, and chain saws
- Mixed, sprayed, and spread fertilizers, herbicides, or insecticides onto grass, shrubs, and trees

Warehouse shipping and receiving

Edson Electrical Supply, March 2003 - June 2011

- Verified quantities, quality and condition of merchandise against invoice
- Made sure merchandise was properly labeled and packaged according to specifications
- Kept daily records of all inventories
- Shipped a high volume of orders daily
- Communicated with carriers
- Traced missing, delayed and damaged shipments
- Prepared claim reports for damaged and lost shipments
- Followed up with carriers for unpaid claims
- Produced monthly status reports

Education and Training

Riverside High School | General Education | 1980

Awards & Certifications

Fork Lift Operator