



The hand is one of the most complex parts of your body—the movement of tendons, bones, tissues and nerves allows you to grip and do a wide variety of complex jobs. Without your hands it would be extremely difficult to do routine simple tasks such as opening doors, using a fork or tying your shoes. Your hands make you a skilled, valuable worker. Hand injuries are likely wen the wrong tool is used or the right tool is used improperly.

**PRACTIC EXERCISE:** Tuck your thumbs into the palms of your hands. Now tie your shoes

To avoid hand injuries:

- Know the hazards and dangers in the job to be done
- Be aware of pinch points
- Be aware of hot areas
- Be aware of rotating or moving surfaces
- Automated machinery may be controlled by remote control, or delayed timing devices that cause the machine to start automatically
- Loose clothing and jewelry may be caught up in moving machinery
- Never remove machine safeguards or operate machinery with safeguards removed

Here are a few lines of defenses:

### KNIVES

- Use safety knives whenever possible
- Keep knife blades sharp
- Cut away from your body
- Do not use knife blades as screwdrivers
- Avoid working on the same object when a co-worker is using a knife

### HAND SAWS

- Use moderate pressure on hack saws to prevent blade failure
- Spray saw blades lightly with lubricant prior to use
- Keep blades sharp

## PORTABLE POWER TOOLS

- Disconnect power tools when not in use and before changing bits, blades, and other accessories
- If a power tool binds STOP! And reassess the job
- · Wear anti-vibration gloves when using power tools that vibrate excessively
- Never remove guards
- Ground power tools unless double insulated
- Don't wear gloves if they can get caught on rotating parts
- Secure work in a vise or a bench-don't hold it in your hand

### **GLOVE CARE**

- Inspect gloves before use for tears, excessive wear, and punctures
- Store gloves in a clean, dry location
- Discard leather and cloth gloves if they become saturated with oil or other chemicals
- Inspect gloves before use for tears excessive wear, and punctures
- Leak test chemical gloves by sealing the wrist and filling the glove with air
- Use a clean plastic tube or low pressure air line not your mouth!

### REMEMBER TO PROCTECT YOUR HANDS, YOU NEED THEM TO PICK UP YOUR PAYCHECK.

For more information, go to Preventing Hand Injuries

# Tailgate Safety Sign Up Sheet

Training Provided:		
Date of Training:		
Manager Who Provided Training:		
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