

WORK PERFORMED (INSTALLATION PROJECTS FOR CATEGORIES 1—30)

Place a check mark under the work you performed. **You must submit a photo to reflect all of these items you checked.**

In the second column, check all work performed by others or was already existing.

WORK PERFORMED	JUDGING GUIDELINES	YOUR COMPANY	OTHERS/ EXISTING	SCORE
Design	Proper plant choices and placement; appropriate use of area; creativity; harmony of project with its environment			
Grading	Consistent with surrounding terrain; smooth gradual transition of landscaped area			
Walls: retaining/screen/bench seats	Even mortar joints; not warped; neat and clean appearance			
Pool	Installed by contractor and/or included in client's contract			
Water Feature	No leaks or excessive water loss; flow consistent with size of feature			
Ramada/Gazebo	Sound structure; level; quality workmanship			
BBQ	Proper construction; adequate distance fro flammable structures/plants			
Boulders	Bury 1/3 to 1/2 of boulders; match surfaces where boulders meet in groups			
Patios/Walkways/Steps/Driveway	Plumb; good joints; no cracks; free of hazard; uniform elevation changes			
Fire Pit	Proper construction; adequate distance fro flammable structures/plants			
Trees	Proper placement, planting depth, staking; nursery stakes removed; healthy			
Cacti/Succulents	Planted with sufficient sun exposure; properly braced, proper placement			
Shrubs/Groundcovers/Vines/Perennials	Proper planting depth; healthy appearance; proper placement			
Annuals	Proper selection; good coverage; healthy appearance			
Low Voltage Lighting	Must provide a night shot; proper installation			
Turf	Smooth even grade and texture; proper drainage; proper installation-minimal seams & hatch pattern			
Artificial Turf	Smooth even grade and texture; proper installation—no visible seams			
Rip Rap/Dry Stream Bed	Follow natural drainage paths; deep enough to facilitate water flow			
Granite/Mulch	Adequate depth to cover soil; smooth transition of walkways			
Pots	Proper placement of pots and plant choices; do not check if homeowner is responsible for pots and planting			
Other: Indicate service				

WORK PERFORMED (MAINTENANCE PROJECTS FOR CATEGORIES 31—39)

Place a check mark under the work you performed. **You must submit a photo to reflect all of these items you checked.**

In the second column, check all work performed by others or were already existing.

WORK PERFORMED	JUDGING GUIDELINES	YOUR COMPANY	OTHERS/ EXISTING	SCORE
Annuals	Proper selection; good coverage; healthy appearance			
Cacti/Succulents	Healthy appearance; free of insects and/or animal damage			
Rip Rap/Dry Stream Bed	Weed free; no washouts; free of granite fill			
Granite/Mulch	Adequate depth to cover soil; smooth transition of walkways; weed free			
Shrubs/Groundcovers/Vines/ Perennials	Healthy appearance; pruned neatly off walks and buildings; no shearing or excessive pruning; natural appearance			
Parking Areas/Roads	Free of debris and hazards; no plants blocking line of sight; clean curbs and gutters			
Trees trimmed up to and above 12 feet	Properly pruned and supported, if necessary, no mower or weed eater damage; tree rings maintained			
Trees trimmed below 12 feet	Properly pruned ; properly staked or supported, if necessary; out of path of pedestrians and auto traffic; no mower or weed eater damage; tree rings maintained			
Turf	Green and lush in appearance; weed and debris free; mowed evenly; uniform edging			
Pots	Proper plant choices in pots; healthy appearance			
Other: Indicate service				

WORK PERFORMED (LOW VOLTAGE LIGHTING –CATEGORIES 40—41)

Place a check mark under the work you performed. **You must submit photos to reflect all of these items you checked.**

WORK PERFORMED	JUDGING GUIDELINES	YOUR COMPANY	SCORE
Design	Is the design electrically sound (correct wire size, not overloaded)? Submit a schematic: type of fixture, placement, lamp intensity, & lens for best composition.		
Control System Installation	Are the controls used to operate the system appropriate—timers, photo cells, and/or other control devices? Are they installed per mfr specifications and per code?		
Fixture Installations	Were fixtures installed correctly? Do they meet HOA and code requirements if required? Are they installed per mfr specifications?		
Transformer Installation	Is the transformer sized correctly? Is it mounted level with appropriate sized conduit for wires? Is it installed per mfr specifications and local codes?		
Wire and Wire Connections	Was the appropriate wire size used? Were approved connectors used? Was the wire buried to an appropriate depth. Ensure no conductors are exposed.		

WORK PERFORMED (TREE CARE –CATEGORY 42)

Applicant must have managed tree health care and pruning of trees on property for a minimum of three years.

WORK PERFORMED	JUDGING GUIDELINES	YOUR COMPANY	SCORE
Tree Health Care Program	Provide spreadsheet(s) or other records documenting tree health program for all trees on property, including proactive steps to prevent health problems such as pests, diseases or failures due to natural causes (weather) or other abiotic disorders. Plan should include calendar of actions such as inspections performed throughout the year. GIS Mapping Example.		
Tree Pruning	Provide up to 5 up close photos of cuts. Cuts are to be performed according to ISA and ANSI standards. Quality of proper trimming methods performed on current and past seasons. Quality and choice of cuts will be assessed.		
Tree Canopy	Provide up to 5 photos, before (if available) and after. Percentage of canopy removed, balance and aesthetics of trees will be assessed. Canopy appearance and tree structure are all taken into consideration. Canopies should be balanced and appropriately maintained for space and site.		
Overall Tree Appearance	Provide 5 photos. Overall view of the property - looking for healthy, beautiful trees.		
Tree Safety	Trees maintained to prevent accidents, i.e., electrical lines, signage, street (sight visibility triangles) and pedestrian clearance.		
Risk Management	Provide up to 5 photos. Tree management to reduce unforeseen failures due to planting depth, poor angle branch attachment and staking maintenance or other biotic or abiotic causes. Examples: Remediation for deeply planted trees, removed trees with included bark on trees growing over walkway, limbs with staking damage due to girdling removed to reduce risk of failing on cars in parking lot. Please provide short explanation of risk management solution for your property.		