

**Title:** Landscape Specialist

**Reports To:** Senior Maintenance Supervisor – Airfield and Landscape Services

FLSA Code: Non-Exempt

Grade: TBD

Approved: \_\_\_\_\_

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**Distinguishing Characteristics:**

Under direct supervision and administrative direction, responsible for the maintenance and repair of TAA owned landscape, irrigation systems, and equipment at Tucson International Airport (TUS) and Ryan Airfield (RYN); provide responsive and exceptional customer service.

**Essential Functions:**

The following functions and all other functions not included in this job description are to be performed in the best interests and for the greater good of TAA.

- Perform preventative, predictive and corrective maintenance, repair and alterations of all airfield and landside areas, landscapes, field and irrigation systems; remain in compliance with all FAA regulations and Advisory Circulars, TSA Standards and other applicable regulations.
- Maintain the landscape shop, greenhouse/nursery areas.
- Respond to landscaping emergencies in person in a manner consistent with the nature of the call whether on duty or off duty.
- Monitor TAA’s bee trap system and manage bee activity.
- Perform mowing, trimming, transplant, plant, sweep, raking, watering, fertilize, mulch, edge, reseed, remove rock, gravel, and decomposed granite.
- Complete all assignments in a safe, timely and efficient manner; maintain accurate and correct work records for all required functions; clean up job sites, using all available tools and equipment; remove debris and trash, properly contain and dispose.
- Follow appropriate policies, practices and procedures; utilize proper tools, equipment and methods to safely complete all maintenance tasks; ensure that work performed satisfies safety and workmanship standards.
- Ensure and maintain all field equipment and vehicles are in good working order; ensure and maintain the shop areas; perform general preventive maintenance on all ground support and small power tool equipment, maintain all tools required to perform maintenance and repairs, and maintain all TAA owned or leased equipment in a clean and proper manner.

- Read, review and understand technical manuals, repair manuals, Safety Data Sheets regarding chemical substances and safety related information; training documents; and supply lists.
- Ensure that all personnel closely adhere to TAA's hazardous waste and environmental programs; ensure and use chemicals in accordance with TAA, federal and state laws, and regulations.
- Provide responsive and exceptional customer service.

The above listed functions are not necessarily all the essential functions. Job duties and functions may be expanded or reduced by management based on future changing needs and job requirements.

### **Position Requirements:**

A high school diploma or equivalency, and a minimum of one year work experience in Landscaping or Nursery operations. General construction and mechanical skills would be an asset.

### **Required Knowledge, Skills, and Abilities:**

#### **Knowledge of:**

- The safe and correct operation of hand-held gasoline powered landscape equipment such as weedeater, blower, chipper, chainsaw, lawn mower, and edger.
- Interiorscape plants and how to maintain plants in an interior environment.
- Irrigation systems and controllers helpful, but not required.
- Federal Aviation Administration (FAA) FAR Part 139, Advisory Circulars (AC's), Transportation Security Administration (TSA) Regulations and Standards.
- The organization-wide mission and goals, and how these relate to division, department, team, and individual projects and initiatives.

#### **Skill in:**

- Self-motivation and taking initiative to complete quality work that furthers the mission and goals of the department and TAA.

#### **Ability to:**

- Work any assigned shift on a rotational basis, including evenings/weekends/holidays, subject to overtime and on call, as required.
- Operate any airport vehicle or equipment, whether standard or automatic.
- Work in high-noise environment and extreme seasonal weather.
- Perform tasks with a full range of bodily movements, including lifting, moving, pushing, standing (for periods of two to three hours at a time), walking, reaching, stretching, bending, kneeling, twisting, and crawling.
- Lift large, bulky, heavy items, including various equipment parts weighing up to 80 lbs. with or without assistance, and/or using equipment (dollies, lifts).
- Have hand dexterity to maintain a strong grip to hold objects firmly for extended periods of time (tools, equipment, etc.)

- Understand technical data and information for decision-making and reporting purposes, including decision-making in stressful situations.
- Remain focused and decisive in stressful situations; use sound and effective judgment.
- Communicate in English via telephone, radio, and cellular telephone, in a high noise environment, with sufficient clarity to be understood by others.
- Distinguish colors by a practical test in all lighting conditions of standard airport lighting system colors and Air Traffic Control Tower light-gun signals, and identify fuel grade color code markings, and actual samples of various fuels.
- Hear and understand through both ears, sounds coming through a radio, a standard telephone receiver, or other outside sound sources.
- Read, write, and speak the English language in a clear manner, ability to speak Spanish or another second language is helpful, but is not required.
- Perform tasks with a high degree of accuracy, maintain confidentiality, attention to detail, with mature judgment, function in compelling, high stress, fast-paced work environment, with deadlines and multiple projects; initiate and organize responsibilities without supervision, and to take independent action relative to work problems requiring immediate solutions.
- Apply and use good organization, oral and written communication and critical thinking.
- Establish and maintain effective and positive working relationships with department personnel, other TAA personnel, and outside agencies.
- Use a computer utilizing Microsoft office software and other office machines.
- Exercise effective customer service and public relations practices and procedures.
- Maintain discreet and professional sense of confidentiality; understand that dissemination of information outside of job requirements is based on "need-to-know" and will subject employee to loss of employment and/or criminal prosecution.
- Engage in self-improvement activities and training.
- Understand own strengths and weaknesses; seek input from supervisor and peers about how to improve, and to focus on continuous self-improvement activities.

### **Licenses; Certificates; Special Requirements:**

- A valid Arizona driver's license.
- Meet and maintain the ability to drive airport vehicles on the Non-Movement Area of the Air Operations Area (AOA).
- Must obtain and maintain access to the Security Identification Display Area (SIDA)
- Must successfully complete the National Incident Management System (NIMS) 100, 200, 700 and 800 course requirements and Certification within the first year of assuming the position.
- Must successfully pass the Arizona Landscape Certification Program (ACLP) within two years of employment.
- Must obtain the Office of Pesticide Management Certification within four years of employment.
- As an employee, you are deemed to be essential personnel as part of TAA's emergency response, and must respond to airport incidents as requested/required.

1/03 Rev 6/03; 3/06; 7/09; 1/10; 1/14; 09/14; 10/16; 11/16; 7/17